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## Senior Lawson Developer – Cendien – Lawson Experts

#### **Lawson Professional Services**

Project Management • Customer Service • Training • Client Management • Leadership • Oral & Written Communication

# Lawson Clients / Experience

#### **Health Care Client**

#### **Trainer**

- Trained Human Resources Director on Lawson 9.0 HR and Payroll applications
- Delivered 9.0 upgrade training to HR staff
- Executed efficiency evaluation and made recommendations

# Sr. Implementation Coordinator

- Responsible for project management, implementation and coordination of multi-wave rollout of Lawson HR/Payroll and iKronos upgrade for largest health care Corporation in the U.S.
- Managed project plan to meet deliverables and milestones
- Delivered weekly briefings to executives
- Trained executive and management staff
- Oversaw performance testing and validation of output
- Worked with HR to understand current processes and policies and how those may change or be improved in conjunction with the implementation
- Communicated system requirements to local IT and ensure compliance
- Interacted with corporate IT to resolve technical issues
- Liaison between facility HR staff and corporate office
- Confirmed all goals were met for operational readiness and go-live

#### **Business Client**

#### Founder/Co-Owner

- Created extensive business plan including demographic research, financial and marketing analysis
- Worked through Government agencies and private investors to raise start-up capital
- Negotiated favorable and flexible terms with vendors
- Sought out new suppliers and established exclusive rights
- Set up store accounting systems
- Interviewed, hired and trained new employees in company culture
- Managed all financial aspects of the business



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 Fostered relationships within the community through membership in the Downtown Franklin Association and Historical Association

#### **Lawson Project Consultant**

Consulted with various individuals and companies on educational training, ERP system implementations and management projects.

Clients included:

# Shipping Client PeopleSoft

- HR/Payroll upgrade project for Esterline to Peoplesoft 7.5
- Managed project plan, trained employees, oversaw testing

### **Higher Education Client**

- PeopleSoft 7.5 University Advancement Modules Implementation
- Worked discovery phase & developed project plan
- Ordered and managed installation of T1 lines

#### **Pharmaceutical Client**

 Trained newly hired sales reps on Excel, Microsoft Word, Lotus Notes and Expense Reporting System

#### Insurance Client

 Created project plans, coordinated testing, managed analysts and granted final approval on completed projects

#### **Health Care Client**

#### **Employee Service Center Manager**

- Managed cross-functional team of 11 HR, Payroll and HRIS professionals
- Managed HR/Payroll and supporting systems for the Employee Service Center including PeopleSoft, BeneSoft, Matrix (T&A), case management and telecom systems
- Ensured HR/Payroll business objectives were met with successful completion of project tasks
- Provided implementation services related to all system updates, enhancements and changes
- Managed Benefits Administration activities and directed the development of departmental operating budgets and maintained controls to assure compliance with budgeted expense, resource and staff utilization projects

#### **Payroll Manager**

Managed Payroll Operations Team



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- Scheduled and delegated payroll operational duties to allocated staff, supervised daily operation of payroll, oversaw training of payroll information, processed all aspects of payroll
- Managed resolution of all payroll related issues, and implemented standards for on and off-cycle payroll processing

#### **Employee Service Center Team Leader**

- Managed Employee Service Center representatives
- Supervised reporting, performance measures and trend analysis
- Trained representatives on all customer service related information
- Provided effective interpretation of complex HR/Benefits Administration/Payroll policy procedures to management and employees
- Assisted in implementation/reengineering efforts to fully develop an integrated HRIS/Intranet/VRS/Telecom system as an extension of the ESC
- Supervised design and development of HR/Benefit/Payroll call center with best practice procedures

#### **Lawson Education / Certifications**

Trevecca Nazarene University
M.A. Organizational Management

Nashville, TN

Southern Nazarene University B.S. Management/Accounting

Bethany, OK



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#### Lawson- CENDIEN Lawson Consulting and Staffing Services

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